



26th January 2021

Dear Parents/ Carers

As you probably already know, we are starting Teams meetings with all children working from home this week. Below you will find the day and time for your child's class meeting. Further information will be provided to your child at the Teams session regarding future dates and times. It is hoped that set days/times will be arranged so that you/ your child know when to expect the meeting invitation. The Teams sessions are initially to see all of the children and catch up with their news and any issues. Once settled, we expect the sessions to focus on explanations of work, support for any problems and general updates on new learning.

The email invitation will come from one of the support staff but Teachers from your child's year group will lead the session.

Teams meetings will mean you will no longer receive welfare calls if your child is in Y1 to Y6 but feel free to ring and ask to speak to me or any member of staff if you need anything. Reception staff will have one Teams session a week and still do welfare calls every two weeks (for the time being).

Each invite will be specific to the group or class your child is working with. The invitation will arrive by email to them. They will be asked to attend only one of the sessions allocated to their year group.

Year group	Email invitation from...	Session 1	Session 2
Reception	b.weightman100@durhamlearning.net	Monday 10-10.30 Monday 10.30-11	
Year 1	c.wills300@durhamlearning.net	Monday 11-11.30 Monday 11.30-12	Wednesday 11-11.30 Wednesday 11.30-12
Year 2	r.kerton200@durhamlearning.net	Monday 1-1.30 Monday 1.30-2	Wednesday 1-1.30 Wednesday 1.30-2
Year 3	h.kennedy316@durhamlearning.net	Tuesday 10-10.30 Tuesday 10.30-11	Thursday 9-9.30 Thursday 9.30-10
Year 4	a.wigham101@durhamlearning.net	Tuesday 9-9.30 Tuesday 9.30-10	Thursday 1.30-2 Thursday 2-2.30
Year 5	h.blakelock300@durhamlearning.net	Tuesday 12.30-1 Tuesday 1-1.30	Thursday 10-10.30 Thursday 10.30-11
Year 6	n.langridge101@durhamlearning.net	Monday 9-9.30 Monday 9.30-10	Friday 9-9.30 Friday 9.30-10

Children need to be supervised whilst on the Teams sessions. They will have their microphone muted by the Teacher leading the session and can unmute for contributing comments etc during the meeting. There is a 'hands up' tool on teams which will enable them to let their Teacher know they want to speak.

Children at home will not be able to see children in school. We ask that you help your child to take their session in a quiet space, away from televisions and radios etc and that everyone works in a respectful way at all times. Your child needs to be dressed- not necessarily in school uniform, but not in pyjamas please.

Regards

Marie-Louise Binks

Mrs Marie-Louise Binks
Head Teacher