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5th May 2022

Dear Parents/Carers

Changes to Breakfast Club & Teatime Club

Attendance at Teatime Club

Please note that effective from Monday 9th May all bookings for Teatime Club must be made the previous day. As your circumstances may change over a weekend bookings for Teatime Club on a Monday can be made by 9.30am on the Monday morning.

Attendance at Breakfast Club

Just a reminder that we offer a free Breakfast Club on both sites from 8.30am and all children are able to attend – there is no booking required for Breakfast Club.

Can parents please ensure that if their children are leaving the house early to attend Breakfast Club that they come straight into school and do not hang around on Moor Lane or surrounding streets. This is for their safety and well-being and I am sure you will encourage them to come straight to school.

Payment for Breakfast Club, Teatime Club and School Meals

Due to an increasing number of parents not bringing their accounts up to date for Breakfast Club, Teatime Club and School Meals in a timely manner, we are making changes to the way these clubs and meals are paid for.

From Monday 9th May payment for Breakfast & Teatime club and school meals must be paid in advance of attending, at the beginning of the week. If we do not receive payment your child will not be allowed to attend. We will provide a school meal for your child on the first day of non-payment, but following that you will be contacted and advised to send a packed lunch in with your child until we receive payment for the week ahead.

Any outstanding money owed in all of the above clubs must be paid by 27th May 2022. If these changes will cause you difficulties please do not hesitate to contact me or Annie Docherty, Pastoral Manager.

Regards

Marie-Louise Binks

Mrs Marie-Louise Binks
Head Teacher

Head Teacher: Mrs Marie-Louise Binks B.Ed. Hons NPQH • **Chair of Governors:** Mrs R Wilson

